

**MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS
OF WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

August 19, 2026

A Regular meeting of the Board of Commissioners of Williamson County Emergency Services District No. 1 (WILCO ESD 1), open to the public, was held on August 19, 2026 at the Jollyville Fire Station, 9218 Anderson Mill Road, Austin, Texas, pursuant to notice duly given in accordance with the law.

A roll was called of the members of the Board, to-wit:

Joseph Loughran	President
William Beechinor	Vice President
James Reeves	Treasurer
Christine Newman	Secretary
Vacant	Assistant Treasurer

Also in attendance: Chief Riley, BC Haffelder, ESD 1 Administrator Alan McNeil, Captain Max Freytag, ESD Special Counsel George Hyde, JVFD Firefighters (Phillip Cutchens, Matt Jobe, Kyle Kurtich, Daniel Hicks, Maddie Melero), Lisa Naranjo.

1. **Four Commissioners were present, constituting a quorum.**

President Loughran called the meeting to order at 9:02am.

2. **Public Comments:** Lisa Naranjo introduced herself and expressed interest in the open Board seat.
3. **Review and possibly approve the minutes of the July 15th and Aug 5th meetings**
(Newman): President Loughran made a motion to approve the minutes as presented.
Treasurer Reeves seconded the motion. All approved.
4. **Fire Chief's Report (Riley):**

- a. **Monthly Run Report.** Discussion only.
 - b. **Review, discuss and possibly take action on JVFD monthly financial documents.**
(McNeil): Discussion only. No action taken.
 - i. **July 2026 bank statements.**
 - ii. **Most recent payroll report.**
 - iii. **Most recent paid time off reports.**
 - c. **Discuss and consider action regarding additional FY2026 funding requests from the JVFD:** President Loughran made a motion to approve Chief Riley's request for \$30,040 in additional funding. Treasurer Reeves seconded the motion. All approved.
5. **Firefighter's Association Report (Freytag):** Nothing to report.
6. **Treasurer's Report (Reeves):**
- a. **Review and consider action on invoices, expenditures and transfers:** Treasurer Reeves made a motion to approve all expenses as reported on the cash activity report and presented to the board. President Loughran seconded the motion. All approved.
 - b. **Review and consider action on financial reports:** Discussion only. No action taken.
 - c. **Review and consider action on investments.** Discussion only. No action taken.
7. **Discuss and consider action regarding the 2026 Auditor Engagement Letter.**
(Reeves/McNeil): *Note- board plans to rotate auditors every 3 years. President Loughran made a motion to approve the proposed Auditor agreement. Treasurer Reeves seconded the motion. All approved.
8. **Announcement of certified 2026-27 appraisal roll of taxable property in the ESD.**
(Reeves/McNeil): Announcement only. No action taken.
9. **Discuss and consider action on update from the Budget Committee. (Loughran/Reeves)**
- a. **Discuss and possibly take action regarding the 2027 ESD budget:** Treasurer Reeves made a motion to adopt budget as presented. President Loughran seconded the motion. All approved.
 - b. **Discuss and consider action on moving from a calendar year budget cycle to a fiscal year budget cycle:** Discussion only. No action taken. Discussion to be continued at a later date.

10. Discuss and take action regarding the 2026 proposed tax rate including:

(Reeves/McNeil)

- a. Establish proposed 2026 ad valorem tax rate of \$0.10 per \$100 valuation and authorize the appropriate District officers and officials to take all necessary action to implement same:** Treasurer Reeves made a motion to propose the tax rate and authorize District officers and officials, as presented. President Loughran seconded the motion.
- b. take record vote:**
 - President Loughran – For
 - Vice President Beechinor – For
 - Secretary Christine Newman – For
 - Treasurer James Reeves – For
 - Assistant Treasurer – Vacant
- c. schedule public hearing:** Public hearing scheduled for September 2nd.
- d. acknowledge and approve posting of "Notice of Meeting on Tax Rate" in the newspaper:** President Loughran made a motion to approve posting, as presented. Treasurer Reeves seconded the motion. All approved.
- e. acknowledge and approve posting of tax rate notice and the "Notice of Public Hearing" to District's website:** President Loughran made a motion to approve posting, as presented. Treasurer Reeves seconded the motion. All approved.

11. Discuss and consider taking action on update from the Fire Prevention Programs Committee. (Reeves/Beechinor): Nothing to report.

12. Discuss and consider action on update from the JVFD Audit Committee.

(Loughran/Reeves/McNeil): Update and discussion only. No action taken. *Note- going forward this committee will be known as the Special Counsel Committee.

13. Discuss and consider action on update from the ESD Policies Committee.

(Beechinor/Newman)

- a. Review, discuss and possibly take action on the proposed Financial Policy draft:** Discussion only. No action taken. To be taken up again at the September meeting.

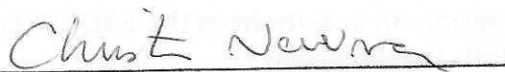
Break: 10:03-10:31 am

14. Discuss and consider action on update from the ESD/JVFD Transition Committee.

(Loughran/Newman/Haffelder/Freytag)

- a. Discuss and consider taking action on an inventory of all property:** Discussion only. Inventory already underway, per Chief Riley. No action taken.
- b. Discuss scheduling regular meetings of the Committee, going forward:** Discussion only. No action taken. Committee will set first regular meeting through email.

- c. **Discuss and consider action to send a firefighter each year to the annual SAFE-D conference. (Newman):** Discussion only. No action taken. Secretary Newman will consult with Fire Chief to get a recommendation for someone from JVFD leadership to attend SAFE-D, along with the Board.
- 15. Discuss and consider action on update from the Fire Chief Hiring Committee.**
(Loughran/Beechinor): Discussion only. No action taken. Committee will direct URE Consulting to get Fire Chief position posted.
- 16. Discuss and consider action on the ESD administrator working for the JVFD for an approved number of hours per week:** President Loughran made a motion to allow for ESD Administrator McNeil to work up to 2 hours a day assisting JVFD as needed, with his pay to be reimbursed by JVFD. Secretary Newman seconded the motion. All approved.
- 17. Discuss and consider action on vacant ESD board position. (Newman/Loughran):**
President Loughran made a motion to recommend Lisa Naranjo to Commissioner Cook for the open Wilco ESD 1 Board seat. Treasurer Reeves seconded the motion. All approved.
- 18. The Board will recess its open session and reconvene in executive session to deliberate, confer, and obtain action items, and receive legal advice from its attorney pursuant to Texas Government Code section 551.071 (attorney consultation) to deliberate and seek legal advice regarding employment matters and the transition of the ESD to the direct service provider:** The Board went into Executive Session at 10:53.
- 19. The Board will remain in executive session to discuss personnel issues pursuant to Texas Government Code section 551.0745:** Discussion only. No action taken.
- 20. The Board will adjourn its executive session, reconvene its open session, and may recall any subject discussed in executive session to consider action on that subject:**
Open session was resumed at 12:23pm.
- 21. Take requests for future agenda items and confirm the date and time for the next regular meeting:** Next regular board meeting is scheduled for September 16th at 9 am.
- 22. Adjournment:** Meeting adjourned at 12:33pm.



Secretary
Williamson County
Emergency Services District #1