

**MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS
OF WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

February 19, 2025

A Regular meeting of the Board of Commissioners of Williamson County Emergency Services District No. 1 (WILCO ESD 1), open to the public, was held on February 19, 2025 at the Jollyville Fire Station, 9218 Anderson Mill Road, Austin, Texas, pursuant to notice duly given in accordance with the law.

A roll was called of the members of the Board, to-wit:

Laurie Golding	President
Matt Zurek	Vice President
Steve Rundell	Acting Treasurer
Christine Newman	Acting Secretary
Vacant	Commissioner

Also in attendance: Fire Chief Brad Landi, ESD 1 Administrator Alan McNeil, Joe Loughran and Commissioner Trish Weiner of Wilco ESD 2.

1. **President Golding called the meeting to order at 10:04 am, and all four Commissioners were present, constituting a quorum.** The fifth seat is currently vacant.
2. **Public Comments:** Trish Weiner reported that she is now a Commissioner for Wilco ESD 2. She issued an invitation to their general meetings on third Wednesdays at 7pm at the Sam Bass Fire Department. She also thanked Chief Landi for his seminar at SAFE-D.
3. **Welcome and introduction of Joe Loughran, candidate for Wilco ESD 1 Commissioner.**

Discussion only. No action taken. Commissioner Cook has indicated she is available to conduct the Oath of Office on March 6th at her office, should the board put forward a motion to present Joe Loughran to the County as the proposed 5th Commissioner for Wilco ESD No. 1.

4. **Consideration and possible action to approve minutes for January Meetings:**

- a. January 8th Special meeting – Minutes were reviewed. Commissioner Rundell made a motion to accept the minutes as presented. Commissioner Zurek seconded. All approved.
 - b. January 15th Regular Meeting – Minutes were reviewed. Commissioner Rundell made a motion to accept the minutes subject to corrections recommended by Commissioner Newman. Commissioner Zurek seconded. All approved.
5. **Treasurer's Report:** Presented by Acting Treasurer Rundell. Invoices, paid bills, and investments were discussed. Acting Treasurer Rundell made a motion to approve all expenses reconciled with Frost Bank and presented to the board for the period, President Golding seconded. All approved.
6. **Consideration and possible action to approve Quarterly Investment Report ending December 31, 2024:** Motion made by Commissioner Rundell, seconded by President Golding. All approved.
7. **Discussion and possible action regarding SAFE-D convention results and training credits:** Discussion only, no action taken. Note- Signage stating public rights has been placed in the ESD offices in compliance with the Public Information Act
8. **Discussion and possible action on training requirements and compliance status for each Commissioner:** Chief Landi presented documentation of his SAFE-D conference classes attended and taught. Commissioner Newman made a motion to require each Commissioner to submit such documentation when public funds are used to pay for training, in addition to any required certification. Commissioner Zurek seconded. The motion failed with a vote of 2-2.
9. **Discussion and possible action on Resolutions regarding Disbursements and Signature Authorizations on bank accounts.** Discussion only. No action taken.
10. **Discussion and possible action on the Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement:** Discussion only. No action taken. Note- Admin McNeil will be primary contact for Comptroller.
11. **Discussion and possible action regarding district logo, website and email addresses:**

- a. Motion made by Commissioner Newman to form a sub-committee to continue working on a new district logo. Commissioner Rundell seconded. Committee will be comprised of Commissioner Newman and President Golding.
- b. Website and new email addresses were only discussed, no action was taken.

12. Fire Chief's Report including a run report, projects status, vehicles status: A 5 year plan was recommended at Safe-D, and he submitted a proposed plan. Reviewed the run report. Updated progress on removing the shed. Currently working on proposed new Contract with the ESD. The last contract was adopted in 2022. Reported his plan for salting roads for the upcoming freezes. Informational only. No actions taken.

13. Discussion of agenda items, date, and time for next regular meeting: Next regular board meeting is scheduled for March 22, 2025 at 10am.

14. Adjournment: Meeting adjourned at 12:23pm.



Secretary
Williamson County
Emergency Services District #1