

Williamson County ESD No. 1
9218 Anderson Mill Road
Austin, Texas 78729

February 28, 2024 Board of Directors meeting minutes

Present: Laurie Golding, Matt Zurek, Alan McNeil, Mack Sherrod, and Steve Rundell.

Absent:

Guests: Brad Landi, Travis Holfelder, and John Kiracofe.

Meeting called to order by President Golding at 6:38pm with a quorum present.

Public comments: None

Minutes from the January 17, 2024 were reviewed and approved as presented.

Continuing Business:

- Revised ESD support vehicle use policy was reviewed. After discussion, Steve Rundell made the motion to approve with a second by Matt Zurek. Motion approved 5-0.
- Banking and Investments:
 - Commissioner McNeil presented the financial summaries.
 - Commissioner McNeil discussed updating accounting software and the accounting system for accounts payables and funds transfers.
 - HdL Companies report was reviewed. Amy Flanigan has been invited to attend the March meeting.

New Business:

- Commissioner McNeil's report:
 - He and Chief Landi recently attended the SAFE-D annual conference.
 - Commissioner McNeil briefed the Board on the sessions and roundtable discussions he attended. Commissioner McNeil made recommendations regarding accounts payable and record keeping. In order to be compliant with Chapter 775, and to expedite the signing of accounts payable checks, after discussion, it was agreed to change Board member titles. Matt Zurek will now be Vice President and Mack Sherrod will have the title of Commissioner.
 - He went on to recommend all District policies be reviewed annually. Commissioner McNeil encouraged all board members to review the latest addition of the Texas health and Safety Code Chapter 775.
 - Revision and updating of the By-Laws was discussed. Commissioner McNeil, Chief Landi and John Kiracofe will present their updated version at the next meeting.
- Chief Landi's report:

- Chief Landi commented on how beneficial the SAFE-D conference was.
 - Chief Landi presented a proposal for budget line-item revisions and funds allocations.
 - Chief Landi presented a proposal for increased firefighter benefits.
 - Due too the lead time for equipment for the new engine and squad, Chief Landi has started purchasing hoses, nozzles, etc.
 - Chief Landi stated the HVAC unit for the classroom needed to be replaced. Cost for the replacement is \$14,000.00. Alan McNeil made the motion to replace the unit with a second by Steve Rundell. Motion approved 5 – 0.
- Next scheduled regular meeting is set for March 20, 2024 at 6:30pm.
 - There being no further business, Mack Sherrod made the motion to adjourn at 8:50pm with a second from Matt Zurek. Motion approved 5 – 0.



Steven Rundell
Secretary/Assistant Treasurer