

**MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS
OF WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

April 16, 2025

A Regular meeting of the Board of Commissioners of Williamson County Emergency Services District No. 1 (WILCO ESD 1), open to the public, was held on April 16, 2025 at the Jollyville Fire Station, 9218 Anderson Mill Road, Austin, Texas, pursuant to notice duly given in accordance with the law.

A roll was called of the members of the Board, to-wit:

Laurie Golding	President
Matt Zurek	Vice President
Steve Rundell	Acting Treasurer
Christine Newman	Acting Secretary
Joe Loughran	Commissioner

Also in attendance: Fire Chief Brad Landi, ESD 1 Administrator Alan McNeil, Amy Flanigan (sp) of HdL.

1. **President Golding called the meeting to order at 10:11 am, and all five Commissioners were present, constituting a quorum.**
2. **Public Comments:** No members of the public were present.
3. **Review and possible action to approve minutes for the March 19, 2025 meeting:**
Accepted as presented
4. **Annual Presentation by HdL Representative (Amy Flanigan)**
Informative conversation, giving a general update to the Board- no actions taken
5. **Discussion and possible action regarding Mack Sherrod's Memorial**
Memorial Flyer will be placed on the Wilco ESD 1 website, as presented

6. **Treasurer's Report:** Presented by Acting Treasurer Rundell. Invoices, paid bills, and investments were discussed.
- a. **Review and possible approval of March Cash Activity Report:** Acting Treasurer Rundell made a motion to approve all expenses reconciled with Frost Bank, all investments, and all transfers as presented to the board for the period, President Golding seconded. All approved.
 - b. **Review and possible approval of the Frost Signature Card Resolution:** Treasurer Rundell made a motion to approve, adding Secretary Newman and Vice President Loughran to expense approvals at Frost Bank. President Golding seconded. All approved.
- *Note- this item was deferred until after board position appointments occurred, under agenda item 10.
- c. **Investments and Transfers:** this item was covered under item 6a.
7. **Review and Possible Approval of the 2025 Investment Policy:** Treasurer Rundell made a motion to adopt the 2025 Investment Policy as presented; President Golding seconded. All approved. *Note- this item was deferred until after the board position appointments occurred, under agenda item 10.
8. **Discussion and possible approval of scheduling a May 7th Special Meeting with audit firm Medack & Oltmann:** Discussion only, no action taken. Medack & Oltmann are scheduled to attend the regular Wilco ESD 1 board meeting on May 21st.
9. **Review Requirements for setting tax rate, and establish calendar deadlines and meeting schedules:** Deferred until June.
10. **Discussion and possible action on appointments of Board positions for 2025:** Positions for 2025 were discussed. Will be reviewed again in October and terminate December 31st. Proposed position appointments as follows:

President: Laurie Golding

Vice President: Joseph Loughran

Treasurer: Steve Rundell

Secretary: Christine Newman

Assistant Treasurer: Matt Zurek

Acting Treasurer Rundell made a motion to appoint all Commissioner Positions as presented, Commissioner Loughran seconded. All Approved.

- 11. Review, discussion, and suggestions on the draft of the new ESD/JVFD Service Provider Contract, prior to submitting it to an attorney:** Discussion only at this time. The existing signed contract will be forwarded to Attorney Ken Campbell for review.
- 12. Discussion and possible action on the content, quality, and direction of the Wilco ESD 1 website:** Discussion only. Continue discussion and review at May meeting.
- 13. Update on progress of the new Wilco ESD 1 official logo:** Discussion only. Continue discussion, with review and possible approval in May.
- 14. Fire Chief's Report including a run report, projects status, vehicles status:** Discussion only, no actions taken.
- 15. Discussion of agenda items, date, and time for next regular meeting:** The next regular board meeting is scheduled for May 21, 2025 at 10am.
- 16. Adjournment:** Meeting adjourned at 1:12pm.



Secretary
Williamson County
Emergency Services District #1