

MINUTES OF MEETING OF BOARD OF COMMISSIONERS OF WILLIAMSON COUNTY
EMERGENCY SERVICES DISTRICT NO. 1
08/21/2024

A regular meeting of the Board of Commissioners of Williamson County Emergency Services District No. 1 (WILCO ESD1), open to the public, was held on 08/21/2024 at the Jollyville Fire Station, 9218 Anderson Mill Road, Austin, Texas, pursuant to notice duly given in accordance with law.

A roll was called of the members of the Board, to-wit:

Laurie Golding	President
Matt Zurek	Vice President
Steve Rundell	Secretary/Asst Treasurer
Alan McNeil	Treasurer
Mack Sherrod	Commissioner

Establish quorum and call to order: Four out of five said Commissioners were present, thus constituting a quorum. Commissioner McNeil was not in attendance. Also, Commissioner Mack Sherrod joined the meeting by telephone. Also in attendance was Chief Brad Landi of the Jollyville Fire Department (JVFD). President Golding called the meeting to order at 6:36 PM and stated that the Board would first receive public comments if any.

Public Comments: There were none.

Discuss and approve minutes of June 19th and July 24th meetings: The Board next considered approval of the previous meetings' minutes for both the June 19th and July 24th gatherings. Commissioner Zurek made a motion to approve the minutes of the June meeting. Commissioner Rundell seconded the motion. The board voted unanimously to approve. Commissioner Zurek made a motion to approve the minutes of the July meeting. Commissioner Rundell seconded the motion. All voted to approve.

Discuss and approve Quarterly Investment Report for 2nd Quarter: Tabled until we get Meeder Investment Report

Discuss and approve Jollyville Fire Department and District 2025 budgets: Commissioner Rundell made motion to approve 2025 JVFD Budget. Commissioner Zurek seconded. All voted to approve. Commissioner Rundell made motion to approve 2025 WILCO ESD#1 budget. Commissioner Zurek seconded. All voted to approve.

Discuss and take action regarding the 2024 tax rate including:

- a. The board is proposing a rate of \$0.1000000/\$100, which does not exceed the de minimis rate but does exceed the no-new-revenue rate, thus is a proposed tax increase and will require a public hearing.
- b. Recorded vote taken. Results as follows: President Golding – Yes. Commissioner Zurek – Yes. Commissioner Rundell – Yes. Commissioner Sherrod – abstained. The public hearing is set for 09/11/2024 at which time the board will also have its regular meeting.
- c. The board acknowledged and approved the rate.
- d. Commissioner Zurek made motion to approve expense and publication of "Notice of Public Hearing." Commissioner Rundell seconded. All voted to approve.

Treasurer' Report: Provided by Assistant Treasurer Steven Rundell

- a. Commissioner Zurek made a motion to approve ESD transactions made from 8/16/24 through 7/22/24. President Golding seconded. All voted to approve.
- b. \$6,504.75 was returned to the ESD for a prior overpayment to Localized Media. Assistant Treasurer Rundell took possession of the check for deposit into the Frost account.

Fire Chief's Report: Chief Landi provided.

Previous Action Items:

- a. Legal Counsel Invoices – President Golding confirmed previous invoice included travel time. No invoice was provided to the board for the previous month.
- b. The status of bank inquiries for establishing accuracy of account balances was discussed.
- c. Discussion of Hosting a new ESD Website: Commissioner Rundell made a motion to approve costs and engage Clickturnity to host website and email accounts for all board members. Commissioner Zurek seconded. All voted to approve. President Golding will contact Clickturnity to proceed with website setup.

Discuss and consider action on the following items:

- a. Review of contract by Carlton Law Firm – Commissioner Rundell made a motion to request Carlton Law Firm to initiate the draft of a new service contract between WILCO ESD#1 and JVFD and to approve related payment. Commissioner Zurek seconded. All voted to approve.
- b. Establishment of a new record retention policy. – Commissioner Golding will make inquiries. No action taken.

Discussion pertaining to retention of a new CPA bookkeeper or administrator. -No action taken.

Discuss future agenda items and set date of next regular meeting: The date of the next regular meeting of the Board is scheduled for August 21st at 6:30, the regular time.

Adjournment: There being no other matters to come before the Board, President Golding adjourned the meeting at 9:38 PM.



Commissioner Steven Rundell
Wilco ESD1 Secretary