

MINUTES OF SPECIAL MEETING OF BOARD OF COMMISSIONERS OF WILLIAMSON
COUNTY EMERGENCY SERVICES DISTRICT NO. 1
12/02/2024

A special meeting of the Board of Commissioners of Williamson County Emergency Services District No. 1 (WILCO ESD1), open to the public, was held on 12/02/2024 at the Jollyville Fire Station, 9218 Anderson Mill Road, Austin, Texas, pursuant to notice duly given in accordance with law.

A roll was called of the members of the Board, to-wit:

Laurie Golding	President
Matt Zurek	Vice President
Steve Rundell	Secretary/Asst Treasurer
Alan McNeil	Treasurer
Mack Sherrod	Commissioner

Establish quorum and call to order: Four out of five said Commissioners were present, thus constituting a quorum. Commissioner Sherrod was not in attendance. Chief Brad Landi of the JVFD was also in attendance. President Golding called the meeting to order at 10:03 AM and stated that the Board would first receive public comments if any.

Public Comments: Trish Weiner and Christine Newman, in attendance.

Discuss and approve minutes of the previous meeting: Minutes were reviewed for the November 20th meeting. Commissioner McNeil made a motion to approve Nov 20th minutes with a necessary edit related to the board's move to executive session. Commissioner Zurek provided second. Commissioner Zurek provided second. All approved.

Discuss and consider action on potential auditor proposals: Having had time outside the meeting to review all submitted auditor proposals, the board discussed pros and cons. Commissioner Rundell made a motion to engage Medack and Oltmann to complete the audit of 2024 records. Commissioner McNeil provided a second. All approved.

Discuss and consider action on Administrator position: It has been determined a paid position will be established to assist the board in preparation of the 2024 audit and then continue to assist in the administration of the board's work for the foreseeable future. Commissioner McNeil, presently treasurer, will fill this position and be compensated by the ESD. President Golding will confer with legal counsel, Carlton and Associates, on best way to proceed with regard to commissioner McNeil's potential resignation from the board to fill the new position. Approved per diem will fill the pay gap while Treasurer McNeil continues the work of audit preparation. Commissioner McNeil made the motion to approve creation of the position. Commissioner Rundell provided a second. All approved.

Treasurer's Report: Not provided.

Fire Chief's Report: Chief Brad Landi provided.

- a. The chief plans to engage the company Uniquity to provide a new phone system. A cost advantage is anticipated.
- b. The building bay doors are leaking. Sealing and new paint is required. The total cost is anticipated to be under \$6,000. Commissioner McNeil made a motion to approve the

expenditure. Commissioner Zurek provided a second. All approved.

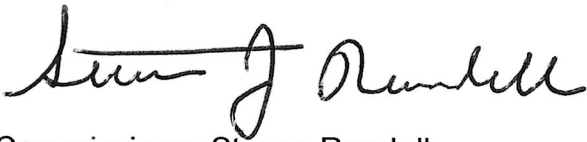
- c. Chief intends to formally adopt updated International Fire Code. The most recently adopted code was the 2018 rules. The new standards will align with the 2023 code.

Discuss and consider action on the following items:

- a. Status of website and email accounts. President Golding continues to pursue.
- b. Discussed plans for ESD board to host post-holiday party for recognition of the JVFD firefighters and chief. Date will be January 18th at 11:30 AM. Commissioner Rundell made motion to provide gift cards to JVFD staff unable to attend as they are required on shift.
- c. Commissioner's terms of office expiration not discussed.

Discuss future agenda items and set date of next regular meeting: The date of the next special regular meeting of the Board was scheduled for January 15th at 10:00 AM.

Adjournment: There being no other matters to come before the Board, President Golding adjourned the meeting.

A handwritten signature in black ink, appearing to read "Steven J. Rundell". The signature is fluid and cursive, with a long horizontal stroke extending from the first name.

Commissioner Steven Rundell
Wilco ESD1 Secretary